

**Office of Emergency Management
Minutes
September 14, 2015**

Present

Councilman Sebastian Giuliano
Councilwoman Hope Kasper
Councilwoman Deborah Kleckowski
Councilman Robert Santangelo
Councilman Thomas J. Serra
Deputy Emergency Management Director Angel Fernandez
Emergency Management Director George Dunn
Captain Brown

Meeting Called to Order:

Councilman Santangelo called the meeting to order at 7:30 p.m.

Minutes:

Councilman Santangelo asked for a vote on the minutes of August 10, 2015. On motion of Councilman Giuliano, seconded by Councilwoman Kleckowski, the minutes were approved. Council Members Kasper and Serra abstained from the vote .

Public Hearing:

There being no members from the public wishing to speak on items on the agenda, the public hearing portion of the meeting was closed.

Monthly Report

- Emergency Management Institute – Director Dunn spoke with Superintendent of Schools Pat Charles, and she stated that all who attended the institute were very impressed with the level of training provided. She and others are interested in attending additional training seminars as they become available. Information was easily shared among different school systems and states that can be incorporated into Middletown's emergency management plans.
- Outdoor Movie Youth Program – Emergency Management personnel provided lighting for the event. Many people from the community attended.
- Motorcycle Mania – Emergency Management set up a command post at the Police Station for safety precautions during the event.
- DPH Hartford Kenney Park - Assisted the State Department of Public Health with setting up XV's small tents for a state public health event.

- The Director attended a two day pediatric disaster preparedness training program in East Hartford. At the training program, he met a nurse from Yale who has volunteered to become active with Emergency Management to offer her pediatrics specialty. Her involvement will assist with incorporating pediatric emergency operations planning into the Middletown's Emergency Operation Plan.
- Director Dunn met with Eversource and learned of a very informative session that they offer for employees who work in the field that may encounter electric and gas service in their line of work. The Director has spoken to the Risk Manager to organize a Safety Meeting for workers. The Director hopes to have an update on this subject at the next meeting.

7. Old Business:

- a. Furnace at Emergency Management Update - There have been several delays working with Eversource to get gas service to the Randolph Road site. AS a result, the Director has recommended continuing with oil. Director Dunn will have the chimney checked and price for the installation of a new oil furnace. He will put together the costs and make his presentation to Finance & Government to secure funding.
- b. Powers Generator Maintenance – The Council approved the funding for the enhancements to the generator that will handle the load bank issues. The generator will run twice per month at the adequate capacity required to run efficiently. Director Dunn stated that once the BOE hired the new Facilities Director, he would meet with the employee to discuss the specific requirements needed for proper maintenance. Council Members Giuliano and Serra indicated that it needs to be clear that the generator is under the control of Emergency Management and not the Board of Education. As a result, Councilman Serra made a motion to have the City Attorney's Office look into how to officially designate control of the generator under the Department of Emergency Management. The motion was seconded by Councilwoman Kasper and unanimously approved.

8. Adjournment

On motion of Councilman Giuliano, seconded by Councilwoman Kleckowski, the meeting was unanimously adjourned at 8:50 p.m.